

**Murrells Inlet – Garden City Fire District  
Board of Directors Meeting  
Minutes of November 6, 2017  
(originally scheduled for October 23, 2017)**

**Board Members Present:** Booty Shelley, Moe Wells, Kay Benton, George Oldroyd, Steven Sellers.

**Others Present:** Chief Knight, Assistant Chief Haney, Pat Walsh.

At 6:00 p.m. Kay Benton called the board of directors meeting to order.

**Public Comment:** Jerry Fancher reminded the board that before the millage increase, buying land for Station Five was discussed; after the referendum was passed, Station Five was not mentioned again. He hopes it has not been forgotten. He also expressed his concern that the board remains an appointed, and not an elected board.

**Minutes:** Minutes for the August meeting were reviewed. Kay Benton made a motion to accept the minutes as written. The motion was seconded by Moe Wells, and the motion carried.

**Financials:** The financial statements were reviewed. Kay Benton made a motion to approve the financial statements as presented. The motion was seconded by George Oldroyd, and the motion carried.

**Firefighter's Report:** Pat Walsh had nothing to report. Steven Sellers asked if Pat Walsh was a representative for both career and volunteer firefighters or just volunteers. George Oldroyd was unsure of the time, but was sure the vote to appoint Mr. Walsh as Firefighter Representative was by volunteers and for volunteers. Booty Shelley asked for someone to look through the minutes and would like it to be on the agenda to be discussed at next meeting.

**Chief's Report:** None.

**Assistant Chief's Report:** Paging hardware will be installed next week. Security system will be installed at the Headquarters Station on October 16<sup>th</sup>. Open House will be held this Thursday, October 12<sup>th</sup>. Packets of information have been distributed, he is open for questions. The plan review fees were discussed. A worksheet showing \$14,000 in possible income over the last year if a fee schedule that mirrors Georgetown County had been in place. George Oldroyd made a motion to adopt a plan review fee schedule like the one in place with Georgetown County, to be effective beginning January 1, 2018. Steven Sellers seconded the motion, and the motion carried.

The apparatus replacement schedule was reviewed. Steven Sellers would like to see the Air Truck utilized as a command center. The Assistant Chief pointed out that we would need captains full time for that. Pat Walsh using the Air Truck in this capacity could cause logistical problems. George Oldroyd would like to see it used temporarily.

Mr. Oldroyd would like to see a status of the fleet on a monthly basis. There was a consensus that an exception report would be useful if included with the monthly reports.

An increase to the starting salaries was discussed. Booty Shelley states we need to see the whole package to see what the differences are. Paid time off, vacation buy back, and one percent money were discussed.

George Oldroyd asked if we should do exit interviews. It was agreed that it would be a good idea. Booty Shelley asked that Chief Knight and Assistant Chief Haney present a proposal for exit interviews at the next meeting.

A budget comparison worksheet was reviewed. This sheet included justifications for line item changes. No income figures appear on this worksheet; they will be added before next meeting. The Supplies, HazMat line item was discussed, which led to a discussion about the District's ability to respond to HazMat situations. Moe Wells suggested the two chiefs come up with different levels, what they recommend, and costs; and utilize Pat Walsh's knowledge and experience. And also see what is in Myrtle Beach and Midway's budget for HazMat.

Steven Sellers asked about maintenance of fire hydrants. Assistant Chief Haney explained that hydrants in need of attention are reported to Fire Marshal Zimpleman, who makes contact with the water company.

It was agreed that a budget workshop was needed, but none was scheduled at this time.

**Chairman's Report:** Booty Shelley went over a list of items given to him by Chairman Hitchcock.

- Security system: Assistant Chief Haney says installation will start Oct 16<sup>th</sup>.
- Adjustments for the audit: He wants Moe to have them to the auditor no later than November 15<sup>th</sup> for 2015 and no later than December 15<sup>th</sup> for 2016.
- Millage increase: Need to think about how to ask for, maybe fourth ambulance.
- Be thinking about what if referendum doesn't pass.

The Chairman has requested a three-month medical leave. George Oldroyd made the motion to accept his request. Kay Benton seconded the motion, and the motion carried.

**Old Business:** At last meeting, George Oldroyd mentioned he would like to see a review of all job descriptions. He would also like to tie in a review of the Blue Book (Employee Manual) with the review of the job descriptions. Moe Wells would also like to review any non-operational SOGs.

Mr. Oldroyd reported on the volunteer committee. They have had several meetings and are working toward specific goals. They will have a report for the board in November. One committee member has a likely candidate for landscaping services. He mentioned the Fire Corps and that Georgetown County, Horry County, Loris, and Midway are starting programs with Fire Corps.

**New Business:** Moe Wells said years ago, The District was a member of the South Carolina Association of Special Purpose Districts, but may have stopped due to the cost. This year's conference is being held in Myrtle Beach, and would cost \$400 for two people to attend. Moe Wells made a motion for himself and George Oldroyd to attend at the cost of \$400. The motion was seconded by Steven Sellers, and the motion carried.

The sale of the 2000 Blazer was discussed. No bids were received online at GovDeals, so it was advertised at the fire station, with sealed bids accepted. The highest bidder was Steven Sellers at \$800. It was agreed that an attorney should be consulted because Mr. Sellers is a member of the board. Assistant Chief Haney will report back next meeting.

George Oldroyd wished to say congratulations to Chief Knight on seventeen years with The District.

The next regular meeting is scheduled for October 23, 2017.

**Adjournment:** There being no further business, Moe Wells made the motion to adjourn, which was seconded by George Oldroyd, and the motion carried.

Approved on 4/27, 2017

  
\_\_\_\_\_  
Booty Shelley, Secretary/Treasurer